

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 25-06

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT AMENDING THE ROSS VALLEY FIRE DEPARTMENT CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Ross Valley Fire Department adopted a Conflict of Interest Code on January 11, 2001; and

WHEREAS, the Ross Valley Fire Department most recently amended the Conflict of Interest Code in 2018 per Resolution 18-08; and

WHEREAS, the Ross Valley Fire Department is required to review the Code every two years; and

WHEREAS, as a result of that review, several changes have been made to the Code;

NOW, THEREFORE, BE IT RESOLVED that the attached Conflict of Interest Code, Exhibit A, is hereby adopted as the Ross Valley Fire Department Conflict of Interest Code.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Board on June 11, 2025, by the following vote:

AYES: *Kircher, McMillan, Burdo, Walker, Finn, Adams (AH), Hellman, Colee*

NOES: *Ø*

ABSENT: *Ø*

ABSTAIN: *Ø*

Steve Burdo

Steve Burdo, Board President

6-24-25

Date

ATTEST: *Lauren Houde*

Lauren Houde, Administrative Assistant

6/11/25

Date

Exhibit A
Ross Valley Fire Department Conflict of Interest Code

Designated Position

Fire Chief, Executive Officer, General Counsel, Consultant* and any other position designated as a management position by the Fire Department Board of Directors who may be involved in the making or participation in making of decisions that may foreseeably have a material effect on any financial interest. The following positions are not covered by the code because they must file under Government Code section 87200 and, there are listed for informational purposes only: Members of the Ross Valley Fire Board and Alternate Members of the Ross Valley Fire Board.

*The law requires consultants that make or participate in making governmental decisions to file under the broadest disclosure category in the agency's conflict of interest code the consultant works for. If the consultant performs limited duties, the agency may tailor the disclosure requirements to the duties performed. If the agency provides tailored disclosure, the Ross Valley Fire Department's Executive Officer must provide a written description of the position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest.